

BARTON COUNTY COMMUNITY COLLEGE
COUGAR BOOSTER CLUB
BY-LAWS
To be submitted for approval spring annual meeting 2008

Section 1. Purpose

Cougar Booster Club is organized for the purpose of assisting the Athletic Department of Barton County Community College. This assistance will be both physical and financial in accordance with the policies of Barton County Community College, and the National Junior College Athletic Association.

Section 2. Membership and Dues

Membership to the Cougar Booster Club shall be unlimited. Non-voting honorary memberships shall be granted to such persons as the Board of Directors of the Club shall designate.

Annual dues for membership shall be in an amount established by vote of the Board of Directors.

Section 3. Booster Club Board

A no less than nine (9) or more than ten (10) member board composed of: President/Vice President/Treasurer six/seven (6/7) member at large positions – from those six/seven (6/7) membership at large positions a Publicity Chairman/Membership Chairman/Fund Raising Chairman will volunteer/be appointed. Past President will serve for one (1) year as an ex-officio /non-voting member of the board unless completing a two (2) -year term making he/she a voting member. Board members are elected for two (2) year terms – not to exceed two (2) consecutive terms – such member will not be eligible for re-election for one (1) year. Additionally, the Barton County Community College Athletic Director shall be named as an ex-officio and non-voting member of the Board. All ex-officio, non-voting members shall be entitled to notice and shall be entitled to attend all meetings of the general membership, Cougar Booster Club Board, and meeting of officers or other committees of the Club without exclusion.

The members of the Board of Directors shall be elected by a majority of the general membership of the Cougar Booster Club present at the spring annual meeting of the Club. The nominating committee of the Club shall nominate a slate of candidates of at least a sufficient number of members necessary to maintain the required minimum number of Board members.

Any vacancies on the Board shall be filled for the un-expired term by person or persons elected by the Board of Directors.

Section 4. Officers

The officers of the Club to be selected from the Board are a President, Vice-President, and Secretary – Treasurer. The Board shall be entitled to elect or appoint a Recording Secretary at its discretion.

Election of the officers shall be held annually by the Board of Directors and each shall hold office until he/she shall resign or shall be removed or otherwise disqualified to serve, or their successor shall be elected and qualified. The President-elect's term of office shall be limited to not more than one (1) year in succession. Said election shall be held following the election of the Board of Directors at the next board meeting.

A vacancy in any office on the Board of Directors for any reason shall be filled by the Board electing a Board member to that position.

Section 5. Meetings

The general membership meeting of the Cougar Booster Club shall be held in the spring with the Board of Directors meeting any time thereafter.

Special meetings for the Club may be called upon advance notice at any time by the President or if he/she is absent or unable or refused to act, by the Vice-President or by any other three (3) executive members.

Section 6. Fundraising

The fund raising projects of the Cougar Booster Club may be set at any time of the year, subject to approval of a majority vote of the Board of Directors of the Club and the Athletic Director of Barton County Community College.

Section 7. Duty Assignments

The Board of Directors of the Club shall appoint and shall define the powers and duties of all necessary committees. These committees shall prepare a duty roster for all personnel needed at each fund raising project.

Section 8. Finances

All receipts, unless specifically designated, shall constitute the general fund of the Club, from which all charges for the maintenance and conduct of the Club shall be paid. All other available funds may be disbursed as directed by the Board of Directors in accordance with the purposes of the organization and as set forth in these by-laws. All transactions which assist the athletic programs of Barton County Community College such as equipment purchases, recruitment expenses, grant-in-aid, etc., shall be approved by the President of Barton County Community College or his/her designee.

The College will be responsible for maintaining the funds for the club in a separate fund which will be accessible for review by club members. All payments will be handled through the college's normal payment process.

The Treasurer shall be responsible for the following:

- a. Delivering to the college business office the disbursements approved by the Board of Directors of the Club and the President of Barton County Community College or his/her designee.
- b. Reviewing activities within the Club fund which is maintained by college personnel.
- c. Reviewing and presenting financial reports for the Board of the Club.

Section 9. Power to Amend

These by-laws shall not be amended without the approval of the Board of Directors of the Cougar Booster Club and the President of Barton County Community College or his or her designee.